

MINUTES OF THE BOARD OF DIRECTORS OF
WESTWOOD COMMUNITY SERVICES DISTRICT

May 4, 2020

7:00 p.m.

Zoom

CALL TO ORDER

President Hasselwander called the meeting to order at 7:00 p.m.

ROLL CALL:

On roll call there were present Directors Binswanger, Escobar, Hasselwander, Compton, Young, General Manager Johnstun and Secretary Coffi.

AGENDA APPROVAL

On motion of Director Binswanger, seconded by Director Young and unanimously carried to approve the May 4, 2020 agenda.

MINUTES:

On motion of Director Young, seconded by Director Escobar and unanimously carried to approve the April 6, 2020 minutes.

FINANCIAL REPORT:

Summary:

	<u>Apr 30, 20</u>
Checking/Savings	
11014 · WCSO Local Agency Split	626,910.44
11015 · Plumas Bank - Checking	101,068.44
11090 · Impress Cash	400.00
11095 · PERS Saving	50,376.41
111016 · Sewer 5	15,165.91
111018 · Sewer II	17,964.86
111019 · Sewer #3	5,080.18
11120 · Water Savings - CD	78,513.60
11122 · WCSO CD	102,012.75
11153 · Sewer CD - 5 year	65,428.01
11155 · Fire Department Reserve	1,025.86
11157 · Fire Department Reserve 3	1,027.43
Total Checking/Savings	<u>1,064,973.89</u>

On motion of Director Binswanger, seconded by Director Compton and unanimously carried to approve the April, 2020 Financial Report

General Manager Johnstun reported for the month of April, 2020

PUBLIC INPUT - This is the opportunity for anyone attending to address issues not on the posted agenda (no action can be taken).

MATTERS INITIATED BY THE BOARD:

Director Hasselwander would like to wait to work on WCSO Personnel Manual until it can be discussed at meetings in person.

INFORMATION ITEMS:

The Annual Consumer Confidence Report has been mailed.

The WCSO 2020-2021 Annual Budget was discussed

ACTION ITEMS:

On motion of Director Young, seconded by Director Escobar and unanimously carried to approve Resolution 2020-0002 Disconnect policy.

On motion of Director Binswanger, seconded by Director Young and unanimously carried to authorize the posting of WCSD 2020-2021 Preliminary Budget

On motion of Director Binswanger, seconded by Director Escobar and unanimously carried to authorize the public hearing of WCSD 2020-2021 Annual Budget be June 1, 2020, 7 p.m.

On motion of Director Young, seconded by Director Escobar and unanimously carried to authorize form from U.S. Census to be included in WCSD May billing envelope.

Closed Session: Employee Performance Evaluation – General manager

ADJOURNMENT:

The meeting adjourned at 7:42 p.m. until the next regular meeting of June 1, 2020.



Susan Coffi, Secretary

APPROVED

Mary Hasselwander, President